



**APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
19 March 2015 (Thursday)**

Adobe Connect
04:00 – 05:00 (UTC)

Attendees(15):

Edmon Chung, DotAsia Organisation (Technical)
Izumi Okutani, JPNIC (Technical)
Kenny Huang, TWNIC (Technical)
Paul Wilson, APNIC (Technical) - **Chair**
Chester Soong, ISOC Hong Kong (Civil Society) – **Vice Chair**
Duangthip Chomprang, ISOC (Civil Society)
Hong Xue, Beijing Normal University (Academia)
Noelle De Guzman, ISOC (Civil Society)
Penghwa Ang, SiRC (Academia)
Gunela Astbrink, ISOC Australia (Civil Society)
Imran Ahmed Shah, Pakistan (Civil Society)
Satish Babu, Computer Society of India (Civil Society)
Shreedeeep rayamajhi, RayzNews, Nepal (Civil Society)
Pablo Hinojosa, APNIC (Technical)
Sylvia Cadena, APNIC (Technical)

APrIGF Secretariat:

Yannis Li, DotAsia Organisation

Local Host of 2015:

Holmes Leong, HNET.Asia

Agenda:

1. Minutes and Action Items Review
2. Preparation for APrIGF Macao 2015
 - Updates from Local Host
 - Selection of workshop proposals & Program
 - Outcome Statement
 - Fellowship
3. A.O.B

Proceedings:

1. Minutes and Actions Items Review

- Secretariat has revised the minutes of 1 Mar 2015 meeting with the below suggested changes from Rajnesh Singh in the MSG mailing list.
 - Under the agenda item 1, Discussions bullet point 2, “There is a general agreement that the word *“local IGF”* may be better to use since “national IGF” may be a disputed term in some economies.”
 - Under the agenda item 3, Discussions bullet point 2, “He also pointed out that the proposed date falls during *the Eid period* of Delhi in 2016.”
- There is no further changes or comments from the MSG members.

Action Items:

- The revised minutes of 1 Mar 2015 meeting has been reviewed and adopted.

2. Preparation for APrIGF Macao 2015

• Local Host Updates –

Noting the apology from Alex Ip in the local host organizing team, Secretariat has helped to provide updates as below.

- **Hotel conference rate** - Updated to MOP1,035 (~USD134) nett per night. Conference hotel rate is available until 20 May 2015. The hotel booking link is yet to be available and is expected to be ready by end of March.
- **Registration** - Target to open on 23 Mar before RightsCon in Manila (24-25 Mar).
- **Funding** - The local host is organizing the APrIGF in conjunction with the CommuniMacau Expo (3-5 July) in order to reduce the meeting costs and co-applying for the government funding program.
- A draft registration form has been prepared to explain about the specific requirements from the government funding application, which requires the assistance from the participants to submit the below documents by 20 May:
 - At the time of registration
 - (i) A softcopy of passport
 - (ii) A softcopy of Name Card
 - (iii) A written declaration of organizational affiliation
 - When arriving in Macao
 - (i) A hard or softcopy of electronic flight ticket
 - (ii) Original airline boarding pass and/or ferry/coach tickets
- A declaration template and the sample will also be uploaded onto the website for participants’ reference. The declaration requires participants to declare that they are attending the CommuniMacau Expo 2015.
- Breakfast coupons and full fare of the ferry/coach ticket will be provided to participants who submitted all the required documents.
- The submission of documents from participants is voluntary while their support and cooperation is highly encouraged to ensure a smooth and successful conference.

Comments:

- Wilson commented that it is a unique arrangement specific to the Macao meeting. It is important to ensure that the requirement is provided in detail and be expressed as a request for cooperation that comes with incentive including the breakfast coupons and ferry ticket cost. He reiterated that the local host shall not apply pressure to anyone decided not to provide the declaration. The secretariat pointed out that there is a question in the registration form specifically asking for the willingness in the provision of the documents listed.

Action Items:

- Secretariat to share the draft of the registration form for 2015 to ensure the clarity of the explanation on the required assistance from participants in submitting specific documents for the organiser to receive funding from government program
- **Selection of Workshop Proposals & Program -**
 - The selection committee has been formed and the selection criteria remain the same as last year.
 - Below is a revised timeline:
 - Mar 23 Registration & Fellowship Application Opens
 - Mar 25 DSRT Government Invitation List finalized
 - **Mar 30 Workshop Proposal Extended Deadline**
 - Apr Scoring of Workshop Proposals
 - Apr 14-16 Workshop Selection Result Announcement
 - Apr 20 Fellowship Application Deadline
 - Apr 30 Approval of Fellowship Support List among
 - Early May Draft Program Published
 - May 7 Finalizing Speaker Lists
 - 20 May Hotel Booking Deadline / Travel Support Documents Deadline
 - May Finalised Program Agenda
 - Jun 30 Pre-Event
 - Jul 1-3 APrIGF Macau

Comments:

- Wilson commented that it is a useful timeline to have speakers announced before hotel booking deadline.
- Secretariat further made a note that Chengetai has requested an invitation letter which indicates that he might be able to attend this year.
- Chung suggested the MSG shall start to looking into the plenaries discussion topics and model.
- **Fellowship -**
 - The Fellowship is targeted to be open with the registration by 23 Mar which speakers are also eligible to apply for. The funding amount is yet to be confirmed by the local host.
 - A fellowship application form has been created which will include questions about their past engagements in IGF discussions and whether they have submitted a workshop proposals.

Comments:

- Wilson questioned that the current timeline seem to be preventing the finalized speakers to apply for the fellowship which the deadline for fellowship happened before the speakers finalization. Secretariat explained that the final speakers list would likely depend on the fellowship selection result instead of vice versa. Wilson understood the rationale and agreed to keep the timeline.

Action Items:

- Fellowship Support Committee to elect a chair to provide regular updates at the MSG meeting
- **Outcome Statement –**
 - Chung stated that the idea for the Outcome Statement is hoping to tie into program development ahead of time, which not only about what we want to talk about but also a conclusion on shared point of view on things, hence topic of plenaries will essentially drive the outcome to be included on the statement.
 - Plenary Content Suggestions:
 - IANA Stewardship Transition
 - Connecting the Next Billion
 - Xue suggested to add “Building Accountability” to IANA transition while Ang held concern as he explained that accountability is to help the deliberative process and the ultimate goal is to achieve greater democracy. Hence he sees accountability as a means not an end which is to build a system that people trust and feel free to give input so that the multi-stakeholder ideal is improved. Wilson agreed and suggested that it could be one of the sub bullet under IANA transition but not on the main topic. Xue mentioned that it could be accountability in a broad sense and independent topic.
 - The plenary discussion shall be continued by the program committee which equals to the selection committee.

4. A.O.B

- **Election of Chairs –** Chrompang provided an update.
 - Chrompang has prepared a draft but has not yet been formalized among the Review sub-committee due to the busy schedules of members.
 - The previous process has a low turnout rate even all MSG members are eligible to vote, which led to possible concern about the process confidentiality and anonymity. In order to achieve greater legitimacy of the election result, a document of new rules and procedure has been proposed to be included to the operating principles with the below draft outline:
 - Role of MSG
 - Election Period
 - Nominations
 - Eligibility of Candidates
 - Online Ballot & Voting
 - Election Result

Discussions:

- Chung commented that on the point "discrimination" on national origin, should we consider only candidates from the AP region
- Chung also suggested that we shall allow at least 3-4 consecutive terms for return candidates before having to sit out for 2 elections for better continuity purpose.
- Shah suggested that we shall make voting as a required responsibility for MSG members to be remained listed to ensure the maximum participation
- Soong suggested that whoever want to be on the election committee should not be running for the vice chairs and chair positions to avoid conflict of interests.
- Soong concerned about the definition of majority votes which 90% vote on one particular candidate being kind of high and rather difficult to reach without a consensus before the voting. He suggested that it might be better to be 2/3. Chromprang clarified that the 90% meant to be the quorum but the majority votes casted on specific candidates could be determined and discussed among the MSG.
- Soong also questioned whether proxy is allowed if the voting period is just open for 24 hours while some MSG members might be travelling.

Action Item:

- Chomprang to share the revised draft of the voting rules & procedure to the MSG mailing list for further comments
- **APrIGF Proposals to IGF Brazil –**
 - Okutani raised that MAG has disseminated the tips on proposal submission this year which is new and there are 6 inter-sessional themes.
 - Wilson encouraged everyone to submit proposals and bring some evolving topics from our region to the global discussion before the deadline on 30 March.

Summary of Actions Items

1. Adopted and archived the minutes of 1 Mar 2015 meeting.
2. Secretariat to share the draft of the registration form for 2015 to ensure the clarity of the explanation on the required assistance from participants in submitting specific documents for the organiser to receive funding from government program
3. Fellowship Support Committee to elect a chair to provide regular updates at the MSG meeting
4. Chomprang to share the revised draft of the voting rules & procedure to the MSG mailing list for further comments

The next meeting date and time is to be determined by doodle poll.