



APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
20 Jul 2016 (Wednesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees (22):

MSG Members

Abdul Awal, Internet Society Bangladesh Dhaka Chapter (Civil Society)
Aris Ignacio, Southville International School and Colleges (Academia)
Chat Garcia Ramilo, Association for Progressive Communications (Civil Society)
Cheryl Langdon-Orr, ICANN (Civil Society)
Chester Soong, Internet Society Hong Kong (Civil Society) - **Vice-Chair**
Gunela Astbrink, Internet Society Australia (ISOC AU) (Civil Society)
Jahangir Hossain, ISOC Dhaka, Bangladesh (Civil Society)
Jungbae An, Korean SIG Working Group (Technical)
Kelvin Wong, ICANN (Technical)
Maureen Hilyard, At-Large Committee, ICANN (Civil Society)
Mohit Saraswat, Pepsi- Dubai Refreshments (PepsiCo Bottler) (Private Sector)
Noelle de Guzman, Asia Pacific, Internet Society (ISOC) (Civil Society)
Shibendu Debbarma, Tripura University (Academia)
Zakir Syed, SAMENA Telecommunications Council (Civil Society)

Non-MSG Members

Connie Chan, APNIC (Technical)
David Ng, DotAsia Organisation (Technical)
Klee Aiken, APNIC (Technical)

APrIGF Secretariat:

Maggie Lo, DotAsia Organisation
Yannis Li, DotAsia Organisation
Jennifer Chung, DotAsia Organisation

Local Host of 2016:

Sean Lee, NIIIPA (Technical)
Sophie Liang, NIIIPA (Technical)

Apologies for absence sent in advance (4):

Arun Sukumar, Observer Research Foundation, India (Civil Society) - **Vice-Chair**
Hiro Hotta, JPRS (Private Sector)
Fouad Bajwa, Pakistan (Civil Society)
Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) - **Chair**

Agenda:

1. Agenda Review (Chair)
2. Minutes and Action Items Review (Chair/Secretariat)
3. Taipei 2016 Preparation
 - Local Host Updates (Sean)
 - yIGF Updates (David)
 - Program Agenda (Secretariat)
 - Fellowship Updates (Chester)
 - Synthesis Document Updates (Jennifer/Edmon)
 - MSG Meeting Agenda (Secretariat)
4. Election Updates (Ali/Hotta/Maureen)
5. A.O.B

Proceedings:

1. Minutes and Action Items Review

- The invitation to MSG members to join yIGF's session on Day0 has been sent by Jianne Soriano already.
- An has sent a note to MSG mailing list regarding APSIG and APriGF dialogue session, which will be held on Day 2 during 1-2pm at Room 405 and it is also updated on the Agenda.
- Secretariat has announced group allocation of the mentorship program to fellows and invited MSG members to be buddies for the program.
- Fellows' names are published online already except one who refused to be published.
- Secretariat has sent out a reminder for the deadline of public comment on Synthesis Document Draft0 and Draft1 is circulated to the list.
- The timeline is revised for the election process and an update note is circulated on the MSG mailing list.
- Election Committee had a discussion using their mailing list instead of a call.
- Minutes of 6 Jul, 2016 have been reviewed and adopted.

Action Items:

- Reviewed and adopted minutes of 6 Jul, 2016.

2. Taipei 2016 Preparation

Local Host Updates

- Local host updated that there are 552 registration so far (from over 20 countries/economies).
- Local host reported the distribution of the registration as below:
 - Gender balance: 347 Male, 188 Female, 17 Unknown
 - Stakeholder distribution: Civil Society (36%), Technical (16%), Academia (17%), Private Sector (16%), Government (15%)
- Local host then showed the front and back cover design for the event booklet.

i. Floor Plan

- Local host prepared a floor plan for the event venue (NTUH):
 - On 2/F - Registration Desk; Room201: Lunch and Opening Plenary; Room 203: yIGF; Room 202: Press room
 - On 3/F - Room301: APILP
 - On 4/F - Room 401: Closing plenary + Workshop sessions; Room 402 (A+B) (C+D): Workshop sessions; Room 403: Secretariat; Room 405: Press room

- ii. Fellows' Travel Arrangement Status
 - Local host has finalized the accommodation for all fellows, which is at Cosmos Hotel Taipei.
 - Local host also said that the Local Travel Agent has notified fellows about the flight tickets and accommodation; if any fellows has not yet got the information, they may contact the Local host for assistance.

- iii. Shuttle Bus Service
 - Local host has arranged shuttle service for participants to the event venue from different hotels:
 - Caesar Park Hotel » Sheraton Grande Taipei Hotel » NTUH Convention Center
 - Two schedules are available in the morning: (A) 8:15am/(B) 8:30am
 - Local host updated that shuttle service will also be provided after the event ends, the route will be: NTUH Convention Center » Caesar Park Hotel » Sheraton Grande Taipei Hotel.
 - For the yIGF participants, Local host showed a timetable for the shuttle service to/from their hostel:
 - CU Hotel » NTUH Convention Center
 - 7/26-29 - 08:15 / BUS A; 08:30 / BUS B
 - NTUH Convention Center » CU Hotel
 - 7/28-29 - 18:15 / BUS A & B

- iv. Dinner Reception
 - Local host invited MSG members to join two social events in the evening of July 27 and July 28 and asked the members to reserve their schedule for the two events .
 - Soong questioned if any assistance will be given regarding the pick-up points and local transportation.
 - Local host replied that information on the shuttle service and route maps will be provided when participants arrived at the Registration.

yIGF Updates

- Ng reminded that an invitation to an Idea Wall event organized by NetMission has been sent out to MSG members by Jianne Soriano; the event will be held on Day0 (26th Jul) from 4-6 pm at Room 203.
- Ng added that the event is a casual and interactive discussion on Internet

Governance issues and that all members are welcomed to join and share with the yIGF participants, adding that interested parties may reply to the invitation for further details.

- Ng then updated that there is another WS session organized by NetMission on Day3 (29th Jul) from 2:00-3:30pm at Room 402; the session will focus on how to enhance youth engagement in Internet Governance; He then invited MSG members to join the round table discussion as well.

Program Agenda

- Secretariat updated that Izumi Aizu would not be able to attend the forum and the session he is hosting on Day 2 from 09:00am - 10:30am (WS #47) will become an empty slot now; Secretariat then asked for MSG opinions on how to utilize the slot.
- Secretariat said that Drafting Committee will update the agenda for the Synthesis Document townhall sessions later on.
- Secretariat then updated that there is a brief agenda for Closing Plenary now which is letting fellows to report on different sub-themes; she then sought MSG members' thoughts on whether a moderator/MC is needed to host the session.
- Soong asked about the Closing Plenary model last year.
- Secretariat replied that there was a volunteer from MSG hosting the session and rapporteurs from each group reporting one by one.
- Chat asked whether there will be presentation of the Synthesis Document in the Closing Plenary and Chung responded that the flow of the synthesis document presentation at the Closing Plenary will be discussed in the call meeting among the Drafting Committee today.
- Secretariat then posted a link to the agenda of the Closing Plenary:
<https://2016.aprifg.asia/program/agenda/closing-plenary/>

Action items:

- Secretariat to send a note to MSG on WS #47 withdrawal.

Fellowship Updates

- Secretariat posted the group allocation for the fellowship program and the respective Buddy for each group:
 - Rapporteur Group 1: Human Rights (10 sessions) -
*Buddy: Chat Garcia Ramilo, APC
 - Rapporteur Group 2: CyberConnectivity (4 sessions) -
*Buddy: TH Schee, Open Knowledge Taiwan
 - Rapporteur Group 3: Impact of International Agreement and Policies/The Future Impact of IANA Transition/Universality (6 sessions) -
*Buddy: Joyce Chen, ICANN APAC Hub
 - Rapporteur Group 4: Security (4) -
*Buddy: Chester Soong, ISOC HK
 - Rapporteur Group 5: Multi-Stakeholder Model/Others (Internet Governance in General) (6) -
*Buddy: Kuo-wei Wu, NII-EPA

- Secretariat said that the program is still open for any MSG members to volunteer as buddies and invited interested parties to join.
- Secretariat said that she will build a mailing list for each Rapporteur Group and connect the fellows with their Buddies accordingly.

Action items:

- Secretariat to connect the fellows to their Buddies according to the group allocation.

Synthesis Document Discussion

- Chung reported that there are 14 comments/edits received so far.
- Chung said that the Drafting Committee call is today at 06:00-07:00 UTC, in which the agenda/flow of the townhall sessions as well as the flow for the synthesis document presentation at the closing plenary will also be discussed.
- Chung added that the meeting outcomes will be circulated to the MSG mailing list later.

Action items:

- Chung to circulate the meeting outcomes of the Drafting Committee to the MSG mailing list.

MSG Meeting Agenda

- Secretariat said that the agenda is not yet finalized for the f2f MSG meeting.
- Secretariat expected that there will be discussion on 2017 APriGF preparation while other agenda items are yet to be confirmed.
- Secretariat suggested that she will send a note to the MSG mailing list to discuss the agenda of the f2f meeting.
- Secretariat reminded that the f2f meeting will be held at Room 402 (C+D) and the meeting time is from 12:30-14:00 (lunch time), adding that a buffet lunch will be provided by the local host at the meeting.

Action Items:

- Secretariat to send a note for offline discussion on the agenda of the f2f meeting on the MSG mailing list.

3. Election Updates

- Hilyard showed a timeline on the screen with an interactive Q&A Session added on Aug 3 (Wed).
- Soong asked if any nominations have been received and Hilyard said no.
- Soong then noticed there are less than 10 days until the nomination period deadline on 29th Jul.
- Secretariat said that another reminder about the nomination period will be sent to the mailing list to call for nomination.

Action Items:

- Secretariat to send a reminder regarding the Nomination Period.

Summary of Actions Items

- Reviewed and adopted minutes of 6 Jul, 2016.
- Secretariat to connect the fellows to their Buddies according to the group allocation.
- Secretariat to send a note to MSG on WS #47 withdrawal.
- Chung to circulate the meeting outcomes of the Drafting Committee to the MSG mailing list.
- Secretariat to send a note for offline discussion on the agenda of the f2f meeting on the MSG mailing list.
- Secretariat to send a reminder regarding the Nomination Period.

The next F2F meeting will be held on 29 July (Fri) 2016 at 4:30 - 6:00 (UTC)/12:30 - 14:00 (Local Time in Taipei).