APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
28 Oct 2015 (Wednesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees (19):
MSG Members
Chester Soong, Internet Society HK (ISOCHK) (Civil Society) - **Vice-Chair**
Chat Garcia Ramilo, Association for Progressive Communications (Civil Society)
Duangthip Chomprang, Asia Pacific, Internet Society (ISOC) (Civil Society)
Edmon Chung, DotAsia Organisation (Technical)
Gunela Astbrink, Internet Society Australia (ISOC AU) (Civil Society)
Hiro Hotta, JPRS (Private Sector)
Hong Xue, Beijing Normal University (Academia)
John Jack, Vanuatu Government (Government)
Kilnam Chon Zakir Syed, SAMENA Telecommunications Council (Civil Society)
Mohit Saraswat, Pepsi- Dubai Refreshments (PepsiCo Bottler) (Private Sector)
Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) - **Chair**
TH Schee, Open Knowledge Taiwan (Private Sector)

Non-MSG Members
Kelvin Wong, ICANN (Technical)

APrIGF Secretariat:
Jennifer Chung, DotAsia Organisation
Maggie Lo, DotAsia Organisation
Yannis Li, DotAsia Organisation

Local Host of 2016:
Kuo Wei Wu, NIIPEA (Technical)
Lynn Lin, NIIEPA (Technical)

Agenda:
1. Minutes and Action Items Review
2. Taipei 2016 Preparation
   - Updates from Local Host
   - Overarching Theme
   - Program & Call for Workshops (include APSIG)
   - Timeline
   - Synthesis Document
3. IGF Brazil

- Meeting Room
- Agenda
4. A.O.B
   - Asia Pacific School of Internet Governance (APSIG)

Proceedings:
1. Minutes and Action Items Review

- The minutes of MSG Meeting on 14 Oct has been reviewed and adopted.
- Secretariat has circulated the proposed overarching theme on the MSG mailing list and some feedbacks were received. It has to be further discussed during the Taipei 2016 preparation agenda item.
- The overarching theme is not yet confirmed for the local host to post on the website.
- Chung has sent a note to the MSG mailing list on suggestion for Synthesis Document planning process preparation and timeline.
- Secretariat has made the announcement about the APrIGF meeting in Brazil and confirmed the meeting venue on the MSG and Discuss mailing lists.
- Secretariat has not yet sent a list of events shared on the mailing list but will send later before IGF Brazil.
- Secretariat has called for suggestions from MSG members on discussion items for the face-to-face MSG meeting at Brazil and received some feedbacks such as the discussion on APSIG.

Action Items:
- Adopted the minutes of 14 Oct 2015.
- Secretariat to compile a list of events shared on the mailing list in IGF for the Asia Pacific community before IGF Brazil.

2. Taipei 2016 Preparation

Updates from local host

- Local host updated that basic information including Date, Venue, Travel, Transportation, Visa and Sponsorship have been edited on the website while the overarching theme will be edited when it is finalized.
- Local host reported that the online form for proposal submission has also been edited but it needs a couple of days for testing so they now plan to launch the event website on 4 Nov (next Wednesday).
- Wu said that they are still looking for more accommodation options and also local participation.
- Chon asked about the information on the venue and accommodation of the event and local host replied that the information will be available on the website next Wednesday.

Overarching theme

- Secretariat reported that there are two suggested themes from MSG members at present:
    - Suggestions from Bajwa: "Inclusion, Sustainable Development and the Next Billion" or "Including the Next Billion and Sustainable Development".
    - Suggestions from Hollande: "The Internet - a catalyst for prosperity" or "The Internet - a catalyst for richer lives"
- Secretariat added that Hollande suggested to use the word "catalyst" as there are more workshops providing serviced studios while Bajwa emphasized the importance to have "inclusion" in the overarching theme because there are a lot of people that are not yet connected.

    Discussion:
- Wilson commented that "Inclusion, Sustainable Development and the Next Billion" is the most inclusive overarching theme.
- Astbrink suggested another theme: "Bringing innovation to the next billion".
- Saraswat commented that he thinks the suggestions from Bajwa are more overarching.
- Wilson said that the overarching theme has to be settled as soon as possible.
- Garcia Ramilo asked Wilson for a fixed timeline for the overarching theme like whether it should be before or after IGF Brazil.
- Wilson replied that there is no concrete timeline and there should be more discussion, comments and inputs in the theme until it is finalized.
- Saraswat suggested to simplify the theme as "Sustainable Development for inclusion and connecting the next billion".
- Wilson suggested that a provisional theme can be adopted so that some promotion can be publicized.
- Garcia Ramilo, Chung, Saraswat and Astbrink agreed with Wilson on the suggestion.
- Wu commented that the first suggestion has been mentioned too many times, he therefore suggested to merge the two themes together so that new development of internet empowerment can also be included.
- Wilson said there needs a more specific suggestion. Although the term SDG is old, the new sets of SDGs are still the current issue and the new phrase of the UN's development programs so it should also be brought to the APrIGF.
- Wu suggested "Sustainable Development and New Internet Paradigm" and asked Paul if it meets UN's expectation.
- Chon said it would be great if the overarching theme can be decided on "Next Billion" this November so that preparation for APSIG can be started at the end of this year but Wilson said consensus on the theme cannot be reached now.
- Wilson concluded that there should be on-going discussion on overarching theme and not only Secretariat but all MSG members should continue the discussion.

Action Items:
- MSG members to continue discussion on overarching theme. The theme should be finalized as soon as possible so that it can be posted on the event website.

- A provisional theme to be publicized during IGF Brazil so that open call for workshop proposal and promotion about the event can be started.

Timeline
- Local host showed a proposed timeline on screen as below:
  - 2015 Oct: Website, Main theme

  - 2015 Nov-Dec: Drafting Committee

  - 2015 Nov-Jan: Call for Workshops & Sub-themes

  - 2016 Jan-Feb: Call for fellowship, Drafting team discussion

  - 2016 Feb: Scoring of Themes and Sub-themes

  - 2016 Mar: Agenda, Scoring of Fellowship

  - 2016 Mar-Apr: Contribution to Synthesis Document

  - 2016 Mar-Jun: Registration & Hotel booking

- Garcia Ramilo pointed out that the main theme has to be finalized so that everything else can be in sync with the proposed schedule. Paul agreed there should be fixed deadlines in the future.
- Secretariat suggested to set 3 Nov to be the deadline for the overarching theme as the official launch of website is 4 Nov.

Synthesis Document

- Wilson suggested that the discussion on the Synthesis Document can be put on the agenda for IGF Brazil f2f meeting and Chung agreed.

Action Items:
- Discussion on Synthesis Document to be put on the agenda of f2f meeting in IGF Brazil.

3. **IGF Brazil**

Meeting Room
- Secretariat said the meeting venue is confirmed as Meeting Room 4 but Adobeconnect and audio problem have to be further tested out. Yet, remote participation will be opened.
- Chon asked about the size of the meeting room and whether it will be available afterwards.
- Wilson replied that the meeting room will not be available for a longer time slot but the meeting room can accommodate an additional group of ten.

Agenda
- Secretariat prepared the proposed Agenda as below:
  - Introduction (if any non-MSG members)
  - Building on Synergies (APSIG & APILP)

- Improvement on the Workshop Evaluation System
- Outreach and Synthesis Document Planning
- A.O.B

Discussion:
- Wilson and Chung suggested to add one more item on the agenda, which is "APrIGF Secretariat" as they come up with proposals to advance APrIGF Secretariat development in the future and the suggestion is accepted.
- Garcia Ramilo asked about the Workshop Evaluation System (WES) and if there are any regional IGF sessions in Brazil.
- Wilson replied that the WES is a system to evaluate the proposals for workshops and to help the final decision.
- Secretariat prepared the itinerary of IGF Brazil, showing that there will be an Inter-Regional Dialogue Session during IGF Brazil:
  - Day 2
  - Inter-Regional Dialogue session - 09:00 - 12:30
  - IGFSA Annual Meeting - 12:30 - 14:00
  - APrIGF Meeting - 12:30 - 14:00
  - Day 3
  - Initiatives MasterChef - 11:00 - 12:30

Action Items:
- Secretariat to circulate discussion on APrIGF Secretariat future development on the MSG mailing list before IGF Brazil so that further discussion can be made during the f2f meeting.

4. A.O.B
- Asia Pacific School of Internet Governance (APSIG)
  - Chon prepared the drafted proposal of APSIG, including the drafted program and schedule.
  - Chon said that the preparation for APSIG started late (only ten months in advance). Thus, it is better to organize 2016 APSIG school with minimum impact to 2016 APrIGF Conference including its local host administration.
  - Chon mentioned that the information he talks about is mostly included on the APSIG website.
  - About the APSIG Program, it is listed with candidate classes and topics on the website. There are around 15 lecturers for 12~20 classes for 2016 School, which have been confirmed or contacted.

Discussion:
  - Chon said that discussions on the objectives, course development and target audience are needed.
  - Wu questioned what a participant can do if he/she is not interested in a particular topic/subject.
  - About the scheduling of APSIG, Chon said that it may be partially or fully overlapped with APrIGF Conference in 2016. Chon added that the schedule should be finalized within this year with consultation of APSIG Discuss Group and APrIGF MSG as well as NIIEPA.
  - The current objective is targeted to leaders of global, regional and local IGF

- initially according to Chon. They focus on "Teach-the-Teacher" approach.
  - Chung suggested that, in alignment with the Internet Governance approach, a call for "tutorial sessions" can be opened up as part of the APSIG curriculum and Chomprang supported as he thinks that this is more practical.
  - Wu suggested to pick some important workshops in Taipei next year instead of sequential courses for all participants to join as it helps to test which courses will be more popular among participants and it serves as a reference for improvement.
  - Soong thought the course should be more in details about a specific topic down to a practical level so that specific topics can be extracted to produce a workshop at the APrIGF 2016 Taipei.
  - Wu also commented that there are practical issues regarding the fellowships as sponsorships are needed for their transportation, accommodation and visas.
  - Soong questioned about the target audience. He suggested that if it targets the general public/Internet users, the course content (specific topic) and level of the content should be much lighter; if it targets professionals or train-the-trainer/leader, the suggested topics may need to be narrowed down. Wu and Wong supported the suggestion.
  - Chon said that in the next 3-4 months, the MSG members have to coordinate and come up with a stable program schedule.
  - Wu pointed out that more details are needed to decide how to work things out and that a hot topic in 2016 will be "IANA transition status and impact", another one might be "what TPP might impact to the internet in AP region".
  - Garcia Ramilo asked "what do we need to decide on" for the MSG members.
  - Chon replied that MSG members are "in the same boat" and he expects MSG members to contribute their comments and opinions.
  - Soong's opinion is to have a separate discussion group the details of the ISG, including the detailed course outlines of each course can be confirmed before MSG members can be involved in the discussion.
  - Wilson suggested to further the discussion on the MSG mailing list and he said there can be two separate topics - one is how the SIG operates, another one is the content of SIG.

- Call for workshop for Taipei 2016
  - Wu further confirmed the ideal date for the call for workshop to start. Chung suggested to publicize at IGF Brazil, Chomprang and Xue agreed.
  - Wilson and Wu reached a consensus that the call for workshop should be synchronized with the IGF meeting in Brazil.

  Action Items:
  - MSG members to coordinate and come up with a stable program schedule of APSIG which can be in sync with APrIGF schedules (APRICOT Conference in Feb 2016).
  - Secretariat to circulate discussion on APSIG's content and operation on the MSG mailing list.

Summary of Actions Items

- Adopted the minutes of 14 Oct, 2015
- Secretariat to compile a list of events shared on the mailing list in IGF for the Asia Pacific community before IGF Brazil.
- MSG members to continue discussion on overarching theme. The theme should be finalized as soon as possible so that it can be posted on the event website.

- A provisional theme to be publicized during IGF Brazil so that open call for workshop proposal and promotion about the event can be started.

- Discussion on Synthesis Document to be put on the agenda of f2f meeting in IGF Brazil.

- Secretariat to circulate discussion on APrIGF Secretariat future development on the MSG mailing list before IGF Brazil so that further discussion can be made during the f2f meeting.
- MSG members to coordinate and come up with a stable program schedule of APSIG which can be in sync with APrIGF schedules (APRICOT Conference in Feb 2016).
- Secretariat to circulate discussion on APSIG's content and operation on the MSG mailing list.

The next meeting will be held on 11 Nov 2015 at 15:30 UTC.