



APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
6 Jan 2016 (Wednesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees (18):

MSG Members

Arun Sukumar, Observer Research Foundation (Civil Society) - **Vice-Chair**
Chester Soong, Internet Society Hong Kong (Civil Society) - **Vice-Chair**
Cheryl Langdon-Orr, ICANN (Civil Society)
Duangthip Chomprang, ISOC (Civil Society)
Edmon Chung, DotAsia Organisation (Technical)
Gunela Astbrink, ISOCAU (Civil Society)
Hiro Hotta, JPRS (Private Sector)
Hong Xue, Beijing Normal University (Academia)
Jia Rong Low, ICANN (Technical)
Kelvin Wong, ICANN (Technical)
Santosh Sigdel, ISOC Nepal Chapter (Civil Society)
Srinivas (Sunny) Chendi, APNIC (Technical)
TH Schee, Open Knowledge Taiwan (Private Sector)

Non-MSG Members

Klee Aiken, APNIC (Technical)
Connie Chan, APNIC (Technical)

APrIGF Secretariat:

Maggie Lo, DotAsia Organisation
Yannis Li, DotAsia Organisation

Local Host of 2016:

Sophie Liang, NII-EPA (Technical)

Agenda:

1. Minutes and Action Items Review
2. Taipei 2016 Preparation
 - Local Host Updates
 - Fellowship
 - Synthesis Document
3. Local Host of 2017
4. APSIG

Proceedings:

1. Minutes and Action Items Review

- Soong questioned about the sentence "financed by Chon" and he expected that means Chon will help to sort out the fellowship/sponsorship criteria instead of financing the program himself.
- Secretariat pointed out that emphasizes APSIG fellowship is a separate one from that of APriGF.
- Secretariat suggested to change the wordings in the minutes to "be financed on a separate budget and to be coordinated by Chon", Soong agreed.
- Consensus on the wordings "*Converging Physical Space with Cyberspace*" as the overarching theme has been reached and will be uploaded online.
- Sukumar added that there have not been a conclusion on the financing model of APSIG so far.
- Wong said that Chon mentioned in APSIG meetings about the funding source from Google but not much discussion has been made on that.

Action Items:

- Secretariat to update the minutes of last meeting and re-circulate it to the mailing list.
- Minutes of 9 Dec, 2015 to be adopted in next meeting (20 Jan, 2016).

2. Taipei 2016 Preparation

Local host updates

- Local host reported that there will be a change of venue to NTUH Convention Center for easier accommodation arrangement (in the center of Taipei city).
- Local host also explained that there is more convenient transportation and more spacious area in the new venue so that all events can be held in same venue.
- Local host updated that the dates of the event is proposed to be changed to 20-22 July, 2016 (one week ahead the original dates) due to availability of the venue.
- Local host introduced the floor plan of the new venue, as well as its location, accommodation and transportation nearby.
- Local host asked for the consent from MSG members before they post the changes on the event website.
- Soong asked about the cost change; Local host replied that the venue cost will be doubled.
- Chung questioned the implications of the change in costs (i.e. cut cost in fellowship) and the effects on timeline for hotel arrangement and registration.
- Local host explained that one under table reason for the venue change is the Taiwan government so that the new budget does not need compromise from other resources.
- Local host confirmed that the Taiwan government will help on the costs and they also have financial support from various sponsors.
- Local host asked if further discussion on the mailing list about the venue is needed before it is finalized.
- Soong thought that the change of venue can be confirmed if there is no objection

in this meeting.

- Local host will finalize the hotel rates and booking arrangement by next week.
- Secretariat will update IGF Secretariat on the renewed event dates (20-22 July, 2016).
- Chung reminded that the proposed change of dates conflicts with IETF 96, which will be held from July 17-22, 2016.

Action Items:

- Local host to finalize the hotel arrangement on conference rate and update in the next meeting.
- Local host to update the event website on the change of dates and venues with the consent from MSG members. It is expected to be ready by mid-January.
- Secretariat to update IGF Secretariat on the renewed dates of APriGF Taipei (20-22 July, 2016).

Fellowship

- Secretariat prepared the following note for the fellowship discussion:
 - Confirmed Volunteers:
 1. Shreedeeep Rayamajhi, Nepal (Civil Society)
 2. Kuowei Wu, Taipei (Civil Society)
 3. Duangthip Chrompang, Thailand (Civil Society)
 4. Mohammad Kawsar Uddin, Bangladesh (Civil Society)
 5. Kelvin Wong, Singapore (Technical)
 6. Sunny Chendi, Australia (Technical)
 7. Chester Soong, Hong Kong (Civil Society)
 8. Aris Ignacio, Phillippines (Academia)
 9. Mubashir Sargana, Pakistan (Civil Society)
 - Proposed timeline:

Jan 20	Open Call for Fellowship
Feb 29	Deadline for Fellowship Application
Feb 22-23	APSIG Lecturers identified and 1st workshop @APRICOT (*APSIG only funds lecturers according to Prof. Chon)
Mar	Scoring
Apr	Result Announcement
 - Priorities to be considered when evaluating from Macao 2015
Country of Origin:
 - Are the applicant coming from developing or least developed countries?
 - Existing number of participation from the country from the past meetings or other fellows.
Engagement:
 - Are they speakers or organizers of any selected workshop proposals?
 - Whether the applicant has engaged in any APriGFs/IGFs before?
 - Is the applicant a potential panelist for any selected workshop?

Contribution to Diversity:

- Whether it helps with the gender balance?
- Whether it helps to enhance the multi-stakeholderism concept? (e.g. we lack participation from government stakeholders)
- Secretariat reported that the call for volunteers for the Fellowship Committee was opened on the mailing list early last month.
- Secretariat said the Committee will be responsible for renewing the evaluation system so that open call for fellowship can start in late-Jan.
- Soong added that some in the APSIG meetings have volunteered to be lecturers but should wait for Chon's update on that.
- Secretariat reminded that the lecturers for APSIG should be under different budget as discussed before and the Local host only promised to sponsor 15 fellows from the APSIG as a start.
- Secretariat said that the Fellowship Committee will start discussion and report next meeting.

Action Items:

- Fellowship Committee to discuss on the criteria and evaluation format and report to MSG in next meeting.

Synthesis documents

- Secretariat updated that call for volunteers for the Drafting Committee was circulated on the mailing list this Monday.
- Secretariat prepared the below note for discussion:
 - Confirmed Volunteers:
 1. Sivasubramanian Muthusamy, India (Civil Society)
 2. Duangthip Chomprang, Thailand (Civil Society)
 3. Mohit Saraswat, UAE (Private Sector)
 4. Jahangir Hossain, Bangladesh (Civil Society)
 5. Shuyi Guo, China (Technical)
 6. Santosh Sigdel, Nepal (Civil Society)
 7. Maureen Hilyard, Pacific (Civil Society)
 8. Edmon Chung, Hong Kong (Technical)
 - Proposed Timeline:

Dec	Formation of Drafting Committee 2016
Jan - Feb	Drafting Committee Discussion on Process
Mar	Finalized Agenda and Sub-themes of APriGF 2016
Apr - May	Open Call for Contribution to Synthesis Document
Jun	Draft 0 with Public Comments Opening
Jul	Townhall Sessions@APriGF Taipei 2016
Aug	Finalization of Synthesis Document
- Chung added that more volunteers are welcomed.
- Aiken volunteered to get in the Drafting Committee.
- Secretariat updated that there is already a Drafting Committee mailing list set up.
- Secretariat will send out the notes to the Drafting Committee mailing list and the MSG mailing list.

Action Items:

- Secretariat to add the confirmed volunteers into the Drafting Committee mailing list.

3. Local Host of 2017

- Secretariat showed the proposal from auDA on screen.
- The proposal is the only one received so far.
- auDA suggested the event to be held in October, 2017 (synchronized with ICANN meeting in 2017).
- The proposed dates and venue are from 17th-20th Oct, 2017 at Park Hyatt Melbourne.
- Soong asked the deadline for the final decision.
- Chung added that the decision on local host was made during APRICOT meeting last year.
- Langdon-Orr from auDA clarified that auDA is the operator of .AU cctLD instead of AU Government.
- Secretariat updated that the dates of IGF Mexico is unknown now and ICANN 60 meeting in Asia will be from 28 Oct - 3 Nov.
- Secretariat will invite Paul Szyndler to join the next MSG meeting and give a brief presentation on the auDA proposal.
- Secretariat will circulate again the auDA proposal to the MSG list and MSG members to raise questions or concerns before the next meeting.

Action Items:

- Secretariat to invite Paul Szyndler to join the next MSG meeting and give a brief presentation on the auDA proposal.
- Secretariat to circulate again the auDA proposal to the MSG list and MSG members to raise questions or concerns before the next meeting.

4. APSIG

- Secretariat updated the target participants are expected to be IG leaders although no clear consensus has been reached yet.
- There is no Chair for the APSIG sub-group so far.
- Secretariat said that Chon mentioned the Google sponsorship but there is no further details of the operating budget.
- Soong asked for the next meeting date of the sub-group.
- Wong said that the next APSIG meeting should be held in mid-Jan (one month from 16 Dec, 2015) according to last SIG meeting.
- Sukumar will stir up the discussion on APSIG mailing list.
- Secretariat will then help to set up a doodle poll on the next meeting date and time for the sub-group.

Action Items:

- Sukumar to call for the next meeting on the APSIG mailing list.
- Secretariat to set up a doodle poll on the next meeting date and time for APSIG sub-group.

Summary of Actions Items

- Secretariat to update the Dec 9 minutes and re-circulate to the mailing list.
- Minutes of Dec 9, 2015 to be adopted in next meeting.
- Local host to finalize the hotel arrangement on conference rate and update in the next meeting.
- Local host to update the 2016 website about the venue and dates change.
- Secretariat to update the renewed dates of APriGF Taipei (20-22 Jul) to IGF Secretariat.
- Fellowship Committee to discuss on the criteria and evaluation format and report to MSG in next meeting.
- Secretariat to add the confirmed volunteers into the Drafting Committee mailing list.
- Secretariat to invite Paul Szyndler to join the next MSG meeting and give a brief presentation on the auDA proposal.
- Secretariat to circulate again the auDA proposal to the MSG list and MSG members to raise questions or concerns before the next meeting.
- Sukumar to call for the next meeting in the APSIG list and Secretariat to create a doodle poll for it.

The next meeting will be held on 20 Jan (Wed) 2016 at 04:00 UTC.