



**APrIGF Multi-Stakeholder Steering Group (MSG) Meeting**  
**20 Jan 2016 (Wednesday)**  
Adobe Connect  
04:00 – 05:00 (UTC)

**Attendees (15):**

MSG Members

Chat Garcia Ramilo, Association for Progressive Communications (Civil Society)  
Chester Soong, Internet Society Hong Kong (Civil Society) - **Vice-Chair**  
Edmon Chung, DotAsia Organisation (Technical)  
Kelvin Wong, ICANN (Technical)  
Mohit Saraswat, Pepsi- Dubai Refreshments (PepsiCo Bottler) (Private Sector)  
Noelle de Guzman, Asia Pacific, Internet Society (ISOC) (Civil Society)  
Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) - **Chair**  
TH Schee, Open Knowledge Taiwan (Private Sector)

Non-MSG Members

Connie Chan, APNIC (Technical)  
Klee Aiken, APNIC (Technical)  
Paul Szyndler, auDA

**APrIGF Secretariat:**

Maggie Lo, DotAsia Organisation  
Yannis Li, DotAsia Organisation

**Local Host of 2016:**

Sophie Liang, NIIIEPA (Technical)  
Kuo-wei Wu, NIIIEPA (Technical)

**Agenda:**

1. Minutes and Action Items Review (Dec 9 & Jan 6)
2. Taipei 2016 Preparation
  - Local Host Updates
  - Workshop Proposals
  - Fellowship
3. Local Host of 2017
4. APSIG
5. AOB (AP\* Retreat)

**Proceedings:**

1. Minutes and Action Items Review

- Secretariat has revised the minutes for Dec 9 MSG meeting according to Soong's suggestion in last meeting.
- Both minutes have been reviewed and adopted.

**Action Items:**

- Adopted the minutes of 9 Dec, 2015 and 6 Jan, 2016.

**2. Taipei 2016 Preparation**

**Local host updates**

- Local Host reported that they have updated the venue, dates and accommodation on the event website.
- Two of the six hotels they targeted have confirmed to offer special rates, others are TBC.
- Local host said that online forms for accommodation will be uploaded to the website shortly.
- Secretariat posted the link for reference:  
<http://2016.aprigf.asia/travel/accommodation/>
- Soong questioned if the dates for the forum are confirmed yet.
- Secretariat replied that the dates are confirmed and will not be changed.
- Wu said that he has been asking Vint Cerf to give a talk for APRIIGF 2016 in Taipei and waiting for his confirmation. The talk is possibly a video as Vint Cerf's schedule is busy until September.

**Action Items:**

- Local host to follow up on the hotel arrangement.
- Local host to upload the online forms for accommodation to the website.

**Workshop Proposals**

- Secretariat posted the link for reference:  
<http://2016.aprigf.asia/program/submit/>
- Secretariat reminded that the original deadline should be 2 Feb and there is less than two-week time left.
- Secretariat reported that there are 7 proposals received so far.
- Secretariat then asked if MSG members should talk about the extension of deadline during this meeting or next meeting which will be on 3 Feb.
- Secretariat will send a reminder again about the deadline for submission and call for proposal submission.
- Wilson asked the impacts on Timeline if the deadline is extended.
- Secretariat prepared a note about the original Timeline as below:
  - Proposed Call for Workshop Timeline of 2016:  
Nov 13 - Finalization of Overarching Theme  
Nov 25 - Open Call for Workshop  
Dec - Formation of Selection Committee and Workshop Evaluation Finalization

Feb 2 - Deadline for Workshop Submission (APrIGF MSG Bi-weekly Meeting)

Feb - Workshop Evaluation

Mar 2 - APrIGF MSG Bi-weekly Meeting

Mar 8 - Announcement of Accepted Workshop

Mar 18 - Draft Agenda

- Secretariat expected that the Announcement of accepted workshop will be scheduled to end of March or early April if the deadline is extended.
- Wilson said that a reminder should be sent out for the time being and extension can be announced if necessary, which should be discussed in the next meeting.
- Wu suggested to postpone the deadline for another month and said that he will submit 3 to 5 workshop proposals hopefully by this month.
- Wilson said that MSG members should help to ensure that there are proposals submitted and encouraged members to have proposals finalized next week.
- Garcia Ramilo asked about the average number of proposals received each year.
- Secretariat replied that there were about 75 proposals received last year.
- Wong agreed with Wilson that reminder can be sent before the announcement of the extension.
- Wilson concluded that unless there are objections, people should follow the original deadline now and discussions can be made in next meeting.
- Wilson added that extension also enables re-submission, so there is no unfairness in the submission process.

**Action Items:**

- Secretariat to send a reminder about the deadline for proposal submission to MSG mailing list.
- Decision on whether to extend the deadline to be made in next meeting after discussion.

**Fellowship**

- Secretariat said that the Committee will have a call meeting this Friday or next Monday to discuss the evaluation format.
- Secretariat reported that the online evaluation system is still being developed and fellowship application is expected to be open in early February.
- Secretariat explained there are some updates and changes about Fellowship for APSIG but they are not confirmed yet.
- Wu said that he will join the fellowship discussion and fill in the schedule.

**Action Items:**

- Fellowship Committee to continue discussion on the evaluation format.

**3. Local Host of 2017**

- Szyndler from auDA prepared the proposal on screen and gave a brief summary to MSG members.
- Szyndler explained that they submitted the proposal as they see the opportunity with ICANN's AGM in AP region in 2017.

- Szyndler hopes to leverage the global stakeholders that stay in Australia after the meeting and leverage their national IGF as they are developing their programs for their 5th year.
- Szyndler planned to align regional IGF with AUIGF so as to take advantage of synergy - regional IGF can know more about the interests of AUIGF and AUIGF can provide network to regional IGF.
- Szyndler emphasized that the current proposal is flexible in tones and contents.
- Szyndler provided examples of their network in their proposal, which include government engagement, innovation and tech start-ups, child protection and empowerment, etc.
- Szyndler thinks there will be mutual benefits for their national IGF and regional IGF.
- Szyndler expressed his understanding of the concerns regarding the dates they proposed, which will be in mid-October (17th-20th Oct, 2017 at Park Hyatt Melbourne).
- AuDA proposed Melbourne instead of Sydney or Brisbane as they are familiar with the suggested venue there which makes logistics easier and local travel is not a problem.
- Szyndler said that accommodation is not a concern either, the only issue is the scheduling and auDA will be supportive in helping with the arrangement.
- Szyndler stated in the proposal that they can get 100-150k AUD funding support for their national IGF, and that when the cost of AUIGF diminishes (as it will combine with the regional IGF), there can be more funding used on the regional IGF.
- Szyndler reiterated that funding is not a weakness, providing the various additional funding solutions auDA has, which also include regional and local partners.

### Discussion

- Garcia Ramilo is concerned about the airfares from other Asian countries (only Pacific region is cheaper) and she asked if there will be funding for fellowships.
- Garcia Ramilo raised another concern about the proposed dates as October is normally when the global IGF will be held.
- Szyndler suggested to focus on ensuring the increase in participation of small Pacific islands, but that does not imply that they only prioritize those attendees.
- Szyndler said that there will be fellowships which cover travel and accommodation, adding that it will be only limited to amount of funding they can coordinate
- Szyndler said the proposed dates can be changed if logistic does not work, and their national IGF can still align with the regional IGF.
- Wilson acknowledged that dates for global IGF2017 are not yet confirmed but it should be around November traditionally.
- Wu asked if there are any budget international flights to Melbourne.
- Szyndler replied that there are plenty budget flight options (i.e. Air Asia, Jetstar, etc.), although flight time may not be very convenient.

- Wilson was concerned about the actual capacity of the suggested venue (the Plenary Hall) and asked for solution if there are 500 to 600 registries participating.
- Szyndler replied that the main hall is a large room but the actual capacity depends on the class room setting.
- Szyndler said that he will check the actual capacity and get back to MSG members this week. He estimated that it can hold up to 550 people.
- Szyndler further explained that they picked this venue out of others because they have used the venue before so they are more familiar with the logistics.
- Wilson interpreted that as the main hall can definitely accommodate 400 guests and asked for the number of participants in past few years.
- Secretariat said that there were about 300 participants in Macau last year and that the average number of participants is about 400.
- Secretariat explained that the number is larger this year as there are more local participants in Taipei.
- Secretariat asked if she can officially announce auDA as the confirmed Local Host in 2017 now.
- Secretariat added that decision on Local Host is usually made during AP\* Retreat traditionally.
- Wilson then suggested to make the decision during the AP\* Retreat as F2F meeting helps to facilitate discussion and make a final decision.

**Action Items:**

- Szyndler to check the actual capacity of the main hall and get back to MSG members.
- Decision on local host or 2017 to be made during F2F meeting at AP\* Retreat.

**4. APSIG**

- Wu asked for confirmation of whether APSIG will be held in Taipei IGF2016.
- Wu suggested to add the discussion on APSIG to the agenda of the coming F2F meeting.
- Secretariat replied that it is not yet confirmed whether APSIG will be held in Taipei, adding that Prof. Chon intended to not hold SIG if there is no one chairing the committee.
- Secretariat updated that Prof. Jungbae An from South Korea is the new facilitator of APSIG.
- Secretariat said that the last APSIG Committee meeting was not held successfully as Professor Chon was on a trip and another SIG meeting will be called on Feb 1/2.
- Wilson was surprised that a concrete decision is not yet made as there needs to be alternative arrangement (such as Internet Leaders Program) if there will be no SIG.
- Wilson said that some urgency has to be expressed to SIG Committee on the decision-making process.
- Wilson suggested that the decision should be made in next two weeks (before next MSG meeting).

- Soong thinks the problem is that the APSIG committee has just been "formed" and the second discussion/meeting is being scheduled.
- Garcia Ramilo suspected that the change in venue affects the possibility of holding SIG in Taipei.
- Wu thinks that SIG discussion is too dominated by a single person currently.
- Wu said that according to the conversation between Chon and him last time, the first APSIG will be in 2017 and that he is not sure if it is because of the funding problem.
- Soong expressed his positive attitude towards the idea of testing trial courses during Taipei APriGF but that highly depends on the support of other committee members and the feasibility of completing the first set of courses in time.
- Soong said that he will bring this up in the next APSIG discussion and hope that some concrete result can come out after that.
- Wu agreed with Soong that a reliable Committee is needed for APSIG to operate better.
- Wong said that they have been discussing with APSIG that APAC hub may run introductory courses like past years if APSIG is not going to be held in Taipei.
- Wong said that they will give MSG members an update soon.

#### **Action Items:**

- Decision on whether to have APSIG in Taipei to be made in next two weeks.
- Secretariat to include APSIG as an agenda item of the F2F meeting in Auckland.
- Soong to bring up the idea of having APSIG testing trial courses in Taipei in the next APSIG discussion.
- Wong to update MSG members on the results of APAC hub discussion with APSIG Committee.

#### **5. A.O.B (AP\* Retreat)**

- Secretariat reminded that there will be a F2F MSG meeting on 21 Feb (Sun) in the afternoon.
- Secretariat will send an email to the mailing list to see who will attend the meeting.
- Garcia Ramilo asked about the difference in nature between AP\* Retreat and MSG meeting.
- Garcia Ramilo also asked if members can join the meeting remotely.
- Wilson replied that AP\* Retreat is an informal meeting that is held twice a year among the AP organizations and technical community.
- Wilson further explained that both are open meetings and remote participation will be available, which enables dial-in like the normal MSG meetings.
- Wilson added that AP\*Retreat gives a chance for MSG members to have a F2F meeting and that final discussion on 2017 proposal will be held.
- Garcia Ramilo thinks that it is important to get more participation from "under-represented" cities in next IGF.
- Wilson agreed with Garcia Ramilo's suggestion that increasing diversity is important. He thinks some open discussion should be made on this topic.

- Garcia Ramilo volunteered to contribute some ideas on getting more diversity in MSG for the next meeting.
- Wilson added that he has discussed with Chung on APriGF Secretariat development, which he will add in later discussion too.
- Wilson thinks it is now the time to renew the global IGF mandate to professionalize and consolidate APriGF operations.
- Wilson then encouraged MSG members to not be constrained by the past and contribute their ideas.

**Action Items:**

- Secretariat to send an email to the mailing list to see who will attend the F2F meeting during AP\* Retreat.
- Garcia Ramilo to contribute some ideas on getting more diversity in MSG for the next meeting.

Summary of Actions Items

- Adopted the minutes of 9 Dec, 2015 and 6 Jan, 2016.
- Local host to follow up on the hotel arrangement.
- Local host to upload the online forms for accommodation to the website.
- Secretariat to send a reminder about the deadline for proposal submission to MSG mailing list.
- Decision on whether to extend the deadline to be made in next meeting after discussion.
- Fellowship Committee to continue discussion on the evaluation format.
- Szyndler to check the actual capacity of the main hall and get back to MSG members this week.
- Decision on local host or 2017 to be made during F2F meeting at AP\* Retreat.
- Decision on whether to have APSIG in Taipei to be made in next two weeks.
- Secretariat to include APSIG as an agenda item of the F2F meeting in Auckland.
- Soong to bring up the idea of having APSIG testing trial courses in Taipei in the next APSIG discussion.
- Wong to update MSG members on the results of APAC hub discussion with APSIG Committee.
- Secretariat to send an email to the mailing list to see who will attend the F2F meeting during AP\* Retreat.
- Garcia Ramilo to contribute some ideas on getting more diversity in MSG for the next meeting.

The next meeting will be held on 3 Feb (Wed) 2016 at 04:00 UTC.