APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
2 Mar 2016 (Wednesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees (18):
MSG Members
Arun Sukumar, Observer Research Foundation (Civil Society) - **Vice-Chair**
Chat Garcia Ramilo, Association for Progressive Communications (Civil Society)
Edmon Chung, DotAsia Organisation (Technical)
Gunela Astbrink, ISOCAU (Civil Society)
Holmes Leong , MONIC (Technical)
Hong Xue, Beijing Normal University (Academia)
Jahangir Hossain, Internet Society Bangladesh Dhaka (Civil Society)
Mohit Saraswat, Pepsi- Dubai Refreshments (PepsiCo Bottler) (Private Sector)
Mubashir Sargana, ISOC Pakistan Islamabad Chapter (Civil Society)
Peng Hwa Ang, Singapore (Academia)
Shibendu Debbarma, Tripura University (Academia)
Shreedeep Rayamajhi, RayzNews (Civil Society)

Non-MSG Members
Klee Aiken, APNIC (Technical)

APrIGF Secretariat:
Maggie Lo, DotAsia Organisation
Yannis Li, DotAsia Organisation

Local Host of 2016:
Kuo-Wei Wu, NIIEPA (Technical)
Lynn Lin, NIIEPA (Technical)
Sean Lee, NIIEPA (Technical)

Agenda:
1. Minutes and Action Items Review
   - Feb 3
   - Feb 21
2. Taipei 2016 Preparation
   - Local Host Updates
   - Fellowship Committee
   - APSIG updates & APILP development
3. AOB

Proceedings:

1. Minutes and Action Items Review

- Secretariat has informed auDA about accepting their proposal as Local Host 2017.
- Online announcement of Local Host 2017 will be released.
- Secretariat confirmed that APSIG will not be co-located with APrIGF Taipei.
- Minutes of 3 Feb, 2016 and 21 Feb, 2016 have been reviewed and adopted.

Action Items:
- Reviewed and adopted minutes of 3 Feb, 2016 and 21 Feb, 2016.

2. Taipei 2016 Preparation

Local Host Updates

- Local Host reported that there is a total number of 160 registrations received from over 20 countries.
- Local host updated that online booking is available for some of the hotel options while others can be booked via email or fax.
- Local host added that some online bookings are available on hotel booking websites.
- Local host said that there are several visa programs and that ~50 countries enjoy visa exemption to Taipei.
- Local host noted that E-visas are now available and more details will be provided next meeting.
- Local host will get the invitation letter prepared by 10 Mar for Visa Application.
- Local host updated that the funding from APNIC is AU$10k and that they have contacted ICANN and ISOC for funding support.
- Local host added that they have found travel agencies to do the hotel/flight booking for fellows.
- Wu updated that ICANN will sponsor US$5000 for the Fellowship program and that he has just sent an email to ISOC to seek funding for Fellowship.

Action Items:
- Local Host to update MSG members on Visa details next meeting.
- Local Host to prepare invitation letters for Visa Application by Mar 10.

Fellowship Committee

- Wu asked Secretariat for the updates on Fellowship Committee.
- Secretariat updated that there are 7 members in the Committee now.
- Secretariat reported that there are 127 fellowship applications received and that log-in details have been sent to the Committee for scoring.
- Secretariat noted that the deadline for Fellowship Evaluation is Mar 18 while the result from the Selection Committee will be released on Mar 8.
- Wu asked if there can be discussion on how to evaluate before they start to do the scoring.

- Secretariat replied that there are agreed selection criteria and procedures among the committee, and those have been circulated.
- Secretariat reminded that the final selection (a call meeting) will be in the week of 21 Mar, after the scoring results come out.
- Wu asked if priorities or diversity is more important.
- Secretariat suggested that evaluation should be based on the Application Form first, and priorities (with the Participation Statistics) should be considered after the scoring is out.
- Wu asked if a call meeting can be organized before the scoring starts; Secretariat noted and will arrange.
- Ang thinks that the Committee should do the ranking first and the discussion on priorities should be left to the MSG; the final decision should be made by MSG members while the Committee serves to recommend.
- Garcia Ramilo asked for clarification of the Committee's role.
- Sukumar questioned about the previous practice.
- Secretariat replied that the Committee last year was responsible for ranking while the final decision was made by Local host.
- Secretariat added that the agreed procedures this year should be the Committee to come up with a ranking list first, then the Secretariat to consolidate the scorings and the Committee to make recommendation to the MSG based on statistics and criteria before MSG make the final decision.
- Wu asked Secretariat to clarify the details to the Committee members.
- Wu said that the Fellowship Funding is ~US$12,000 now which is US$3,000 less than last year. He said Local host will promise to meet at least US$15,000 as last year.
- Garcia Ramilo noted that this year APNIC seems to have their preferences over the selection of fellows.
- Saraswat summarized the following three points:
  - 1. Criteria should be clearly documented and agreed.
  - 2. Fellowship Committee to perform the evaluation based on the criteria and rank.
  - 3. MSG to perform the monitor role and fix any gaps that are identified.
- Sukumar then concluded that the Committee should be responsible for the ranking and recommendation while leaving the final decision to the MSG and that Secretariat has to make this clear to the Committee members.
- Secretariat posted a link to the agreed criteria: http://2016.aprigf.asia/fellowship/

Action Items:
- Secretariat to send a note to Fellowship Committee before scoring for clarifications of the ranking and selection procedures.

APSIG update & APILP development

- Sargana updated that APSIG will not be co-located with APrIGF Taipei and that the first APSIG is expected to be held in Bangkok in September 2016.
- Sukumar mentioned that there are four options for APILP programs as circulated in the email.

- The options suggested in the email from Wilson are as below:
  - #1: Hold 3 APILP morning sessions in parallel with the rest of the APrIGF agenda (jointly with yIGF),
  - #2: Instead, schedule the existing APILP content on Day 0, also jointly with yIGF.
  - If we can find extra APILP content, then we could:
  - #3: Combine options 1 and 2.
  - #4: Schedule a 2-day APILP meeting on Day -1 and Day 0 (on Monday and Tuesday)
- Wu added that APILP has already submitted three programs into workshop proposals and that he support option #2.
- Sukumar invited MSG members to comment on the given options.
- Wu said the reason why he supports #2 is that there are 85+ workshop proposals and moving APILP to Day0 can accept more workshop proposals.
- Wu thinks that the Local host can support fellows to arrive Taipei on Day -1 so that they can join APILP.
- Hong said that the usual practice should be #1.
- Sukumar then asked the Secretariat whether APILP programs were held on Day0 before.
- Secretariat answered that APILP was held on Day0 in 2014 in India but it was not jointly held with yIGF that time.
- Secretariat then explained the participants tend not to join the APILP program one day before the meeting due to travel budget or lack of awareness so it changes to option #1 afterwards and the feedbacks are good.
- Chung agreed with Wu on getting as many workshops as possible but the problem is that yIGF may not be able to participate in all APILP sessions if they are only on Day0. He thinks that option #2 allows them to participate in all APILP sessions when the schedule is more flexible.
- Chung also thinks that option #3 can be considered with more intense session on Day 0 and shorter sessions during the APrIGF meetings. This allows both fellows and yIGF participants to join the sessions.
- Garcia Ramilo asked who the expected attendees of APILP are.
- Wu answered that APILP programs mainly target Internet Governance Leaders.
- Wu suggested fellows and other participants to arrive on Day-1 so that all can join APILP sessions on Day0.
- Sukumar agreed with Chung that APILP sessions should not be squeezed in one single day even though there are many workshop proposals.
- Sukumar suggested to add the question to the MSG mailing list for discussion.
- Secretariat reminded that there are 3 rooms in parallel and there can be 30 parallel sessions.
- Wu said that they have reserved four rooms for four days for APrIGF 2016 in Taipei.
- Secretariat added that the 4th room is for yIGF.
- Wu thinks that fellows can be supported from Day0 as accommodation is cheaper than airfare.
- Saraswat asked for the topics and agenda of APILP.
- Secretariat posted the topics as below:
  - Asia Pacific Internet Leadership Program (APILP)

- o Day 1 (General) - Introduction to Internet Governance & Multistakeholder Model
- o Day 2 (Technical) - Basics of Critical Internet Resources (DNS/IP addresses etc) - Fundamentals of Cyber Security / Network Security
- o Day 3 (Emerging Issues) - Internet Users' Right (privacy and access to knowledge) - IG in Digital Economy (IoT, cloud computing, digital printing and the FabLabs, etc)
- Hong said she would choose #2 if it is preferred by local host.
- Sukumar reiterated that a quick discussion should be continued on the MSG mailing list to make a decision between #1 and #2.
- Secretariat will send a note to the MSG mailing list to follow up with APILP programs.

Action Items:
- Secretariat to circulate a note to the MSG mailing list about the discussion on APILP programs.

3. AOB

- Wu thinks that some workshop proposals have similar contents and he suggested to merge similar programs together.
- Sukumar asked for the opinions from the Selection Committee.
- Saraswat, Chung, Sargana, Debbarm and Aiken agreed with Wu's suggestion.
- Saraswat thinks that brings more diversity to the speakers list.
- Wu suggested to: 1- merge similar programs and 2- select one proposal from one person.
- Chung said that similar suggestion was made in the past, also for IGF.
- Hong agreed that Wu can make suggestions on merger to the Selection Committee.
- Ang said that merger requires the consent of workshop organizers.
- Secretariat noted that selection committee ranked the proposals and recommended the merger options last year, in which organizers with similar scores and similar topics will be advised to merge their programs together.
- Secretariat then emphasized that they did ask for the consent of workshop organizers and emailed them about the possibility of mergers beforehand.
- Wu agreed with Secretariat's comment.
- Hong suggested to add tags such as privacy or woman protection for applicants to choose to facilitate merger of topics in the future.
- Secretariat thinks that is a good idea.
- Wu thinks that research is needed in order to open tags.

Summary of Actions Items

- Reviewed and adopted minutes of 3 Feb, 2016 and 21 Feb, 2016.
- Local Host to update MSG members on Visa details in next meeting.
- Local Host to prepare invitation letters for Visa Application by Mar 10.
- Secretariat to send a note to Fellowship Committee before scoring for clarifications of the ranking and selection procedures.

- Secretariat to circulate a note to the MSG mailing list about the discussion on APILP programs.

The next meeting will be held on 16 Mar (Wed) 2016 at 4:00 - 5:00 (UTC).