



APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
6 Jul 2016 (Wednesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees (11):

MSG Members

Arun Sukumar, Observer Research Foundation, India (Civil Society) - **Vice-Chair**
Hiro Hotta, JPRS (Private Sector)
Jungbae An, Korean SIG Working Group (Technical)
Zakir Syed, SAMENA Telecommunications Council (Civil Society)

Non-MSG Members

Connie Chan, APNIC (Technical)
David Ng, DotAsia Organisation (Technical)
Klee Aiken, APNIC (Technical)

APrIGF Secretariat:

Maggie Lo, DotAsia Organisation
Yannis Li, DotAsia Organisation

Local Host of 2016:

Sean Lee, NIIEPA (Technical)
Sophie Liang, NIIEPA (Technical)

Apologies for absence sent in advance (2):

Kelvin Wong, ICANN (Technical)
Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) - **Chair**

Agenda:

1. Agenda Review (Chair)
2. Minutes and Action Items Review (Chair/Secretariat)
3. Taipei 2016 Preparation
 - Local Host Updates (Sean)
 - yIGF Updates (David)
 - Program Agenda (Secretariat)
 - Fellowship Updates (Chester)
 - Synthesis Document Updates (Jennifer/Edmon)
4. Election Updates (Ali/Hotta/Maureen)
5. A.O.B

Proceedings:

1. Minutes and Action Items Review

- Secretariat has set up a mailing list for the finalized members of the Election Committee.
- Secretariat will send the email for consent from the successful fellows soon.
- Minutes of 22 Jun, 2016 have been reviewed and adopted.

Action Items:

- Reviewed and adopted minutes of 22 Jun, 2016.

2. Taipei 2016 Preparation

Local Host Updates

- Local host updated that there are 518 registration so far (from over 20 countries/economies).
- Local host reported the distribution of the registration as below:
 - Gender balance: 335 Male, 170 Female, 13 Unknown
 - Stakeholder distribution: Civil Society (37%), Technical (16%), Academia (16%), Private Sector (15%), Government (16%)
- Local host also showed the event stage backboard, the program display board and the event badge designs.
- There are five different badges: staff, speaker, yIGF, participant and VIP.

i. APILP Venue

- Local host updated that the venue of APILP will be changed to Room 301.
- According to the local host, there are 285 registration for Day0 currently, and the expected number of participants who actually show up will be 173 (yIGF participants included).
- Local host then explained that the capacity of Room 301 is about 220, which should be able to accommodate the participants on Day0.

ii. Fellows' Travel Arrangement Status

- Local host has finalized the logistics for all fellows.
- Local Travel Agent has notified fellows the information of flight tickets and accommodation.
- Due to the arrival time, 3 fellows (#61, #38, #96) could not attend APILP session.
- All fellows will be staying in Cosmos Hotel Taipei (Address: No.43, Sec. 1, Zhongxiao W. Rd. Taipei City, 100, Taiwan).

iii. Dinner Reception

- Local host invited MSG members to join two social events in the evening of July 27 and July 28 and asked the members to reserve their schedule for the two events .

yIGF Updates

- Ng reported on behalf of Soriano that yIGF plans to have role play discussion every day in the morning and the afternoon based on different topics.
- Ng also updated that there will be an Idea Wall Session on Day 0 from 4pm-6pm in which the participants will be separated into groups to discuss and share their interested topics in Internet Governance.
- Ng then invited MSG members to join the session, saying that an invitation will be sent to the mailing list with more details.

Action Items:

- Ng to send an invitation to MSG members on the list regarding the session on Day 0 with the details.

Program Agenda

- Secretariat updated there are other workshop organizers to take up Merger #3 and they will submit another WS summary again.
- For WS#20 on Health Data Privacy, the WS organizers want to withdraw their WS proposal so Secretariat reached out to other standby sessions with similar topics. Yet, due to time constraints, the WS organizers from Indonesia cannot hold the WS.
- Secretariat said that Kuo-Wei suggested to leave the session open for future development discussion of APriGF.
- Secretariat then introduced Jungbae An from the APSIG discussion group who has an enquiry regarding the possibility of having a dialogue with the APriGF community to discuss the future coordination, adding that it could be another alternative to fill the session.
- Sukumar suggested An to send a note to the MSG with the details to generate discussion.

Action items:

- An to send a note to MSG mailing list regarding the future coordination between APSIG and APriGF.

Fellowship Updates

- Secretariat said that they have assigned the fellows into different groups and will reach out to MSG members later to invite them to join the mentorship program (Buddies' Program).

Action items:

- Secretariat to announce group allocation of the mentorship program to fellows.

- Secretariat to get the consent from successful fellows before publishing their names on the website.

Synthesis Document Discussion

- Secretariat said that the public comment period ends today and only 3 comments are received.
- Secretariat then said that a new Draft will be circulated later and allowed for the community to work on during the Town Hall Session.
- Sukumar suggested Secretariat to send a reminder about the deadline again for last minute comments.

Action items:

- Secretariat to send out a reminder for the deadline of public comment on Synthesis Document Draft0.

3. Election Updates

- Hotta updated that there is a mailing list set up by the Secretariat and Hilyard has proposed a timeline to the list which is also shared on MSG mailing list.
- Hotta added that any comments from MSG members will be welcomed.
- Secretariat said that there was a Q&A session last year and suggested to have longer period between "publication of shortlisted candidates" and "opening date of election".
- Sukumar supported the idea of Q&A session so that there is time for the candidates to respond.
- Secretariat reported that there was a platform on APriGF website for the candidates to respond while this year, if time allows, there might be a Q&A session in one of the MSG meetings on AdobeConnect after "publication of shortlisted candidates" (22nd July).
- Hotta said they will have a discussion and get back to the MSG within this week.
- Secretariat said she will arrange a call for the Election Committee.

Action Items:

- Election Committee to discuss the timeline for the election process (to add a Q&A period) and update MSG members within this week.
- Secretariat to arrange a call meeting for the Election Committee.

Summary of Actions Items

- Reviewed and adopted minutes of 22 Jun, 2016.
- Ng to send an invitation to MSG members on the list regarding the session on Day 0 with the details.
- An to send a note to MSG mailing list regarding the future coordination between APSIG and APriGF.
- Secretariat to announce group allocation of the mentorship program to fellows.
- Secretariat to get the consent from successful fellows before publishing their names on the website.

- Secretariat to send out a reminder for the deadline of public comment on Synthesis Document Draft0.
- Election Committee to discuss the timeline for the election process (to add a Q&A period) and update MSG members within this week.
- Secretariat to arrange a call meeting for the Election Committee.

The next meeting will be held on 20 July (Wed) 2016 at 4:00 - 5:00 (UTC).