APrIGF Multi-Stakeholder Steering Group (MSG) Meeting
8 Feb 2017 (Wednesday)
Adobe Connect
04:00 – 05:00 (UTC)

Attendees (23):

<u>MSG Members</u>

Arun Sukumar,Observer Research Foundation, India (Civil Society) - **Vice-Chair**

Cheryl Langdon-Orr, ICANN (Civil Society)

Duangthip Chomprang, GITEC (Civil Society)

Edmon Chung, DotAsia Organisation (Technical)

Hiro Hotta, JPRS (Technical)

Hong Xue, Beijing Normal University (Academia)

Irene Poetranto, The Citizen Lab at the University of Toronto (Academia)

Jahangir Hossain, ISOC Dhaka, Bangladesh (Civil Society)

Jianne Soriano, NetMission.Asia (Civil Society)

Joyce Chen, ICANN APAC Hub (Technical)

Kenta Mochizuki, Yahoo Japan Corporation (Private Sector)

Leonid Todorov, APTLD (Technical)

Maureen Hilyard, At-Large Committee, ICANN (Civil Society)

Noelle de Guzman, ISOC APAC Bureau (Civil Society)

Satish Babu, Computer Society of India (CSI)(Civil Society)

Shibendu Debbarma, Tripura University, India (Academia)

Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) – **Chair**

Yik Chan Chin, Xi'an Jiaotong-Liverpool University (Academia)

Zakir Syed, SAMENA Telecommunications Council (Civil Society)

<u>Non-MSG Members</u>

Connie Chan, APNIC (Technical)

APrIGF Secretariat:

Jennifer Chung, DotAsia Organisation

Yannis Li, DotAsia Organisation

Local Host of 2016:

Arthit Suriyawongkul, Thai Netizen

Apologies for absence sent in advance (0):
Gunela Astbrink, Internet Society Australia (ISOC AU) (Civil Society)

Agenda:
1. Agenda Review (Chair)
2. Minutes and Action Items Review (Chair/Secretariat)
3. 2017 preparation
   - Local Host Updates (Arthit)
   - Program Committee Updates (Chester/Cheryl)
   - Fellowship Committee Updates (Aris)
4. 2018 RFP for local host (Secretariat)
   - Vanuatu Government
   - Coordination Center for .RU/.РФ TLD
5. AOB
   - F2F meeting in Vietnam

Proceedings:

1. Minutes and Action Items Review

- Secretariat invited local host to join the MSG meetings which now Arthit Suriyawongkul will be the representative.
- Secretariat circulated the 1st report from local host with draft responses to the MSG
- The overarching theme is finalized and published as "Ensuring an inclusive and sustainable development in Asia-Pacific: A regional agenda for internet governance" with the support from local host.
- Secretariat has sent updated calendar invite to the MSG on the new bi-weekly meeting schedule and the face-to-face meeting on Feb 26 during AP* meeting.

2. 2017 Preparations

Local Host Updates
- The local host had a meeting with the Chulalongkorn University logistics management team on 6 Feb, Monday.
- Option 1: Chulalongkorn University Room Capacity Overview:
  o Opening & Closing Plenary Room: 500 – 600 people
  o 4 Workshop Rooms: max. 100 people (2 rooms on ground level)
  o 2 Workshop rooms: max. 60 people
  Remarks:
  o The plenary room and workshop rooms are in different buildings
  o The workshop rooms are separated on 2 floors
  o There is no elevators on the building which may cause accessibility issues
  o All rooms are air-conditioned

- o Technicians confirmed can do special outlet for APrIGF.
- Option 2: Chamchuree 10 Building
  - o Fully accessible but still separated on 10th & 17th floors, participants still have to wait for elevators.
  - o The main plenary room can only accommodate 300 people max. but local host expect there are at least 300 local participants.
  - o Secretariat suggested to use overflow rooms for opening plenary with video live streaming.
  - o Wilson commented that it is not ideal to have 2 floors far apart and asked if there are 3rd option.
- Local host mentioned there are an faculty of engineering building across option 1 but have not confirmed their availability.
- Local host enquired about the number of youth IGF participants from abroad. Secretariat responded that it will be dependent on local host budget while in the past fellowship was not allocated to finance participants of the youth IGF.
- Local host reported that it is possible to accommodate all YIGF participants in the I-House of Chulalongkorn University.
- Local host asked about the range of hotel rates that APrIGF participants are comfortable with. Wilson mentioned the information shall be available in the RFP and secretariat will work with the local host offline on the logistics.

Action Items:
- ▪ Local host to circulate a map with the location of the buildings and the capacity of the rooms clearly indicated for MSG reference and consideration.

Program Committee Updates
- Langdon-Orr reported that the Call for Workshop was originally scheduled to open from 1 Feb but will now be open on 8 Feb until 15 Mar after the MSG call meeting due to technical changes on the submission form.
- Secretariat confirmed that the announcement on the website (http://aprigf.asia/news/2017/how-to-submit-a-workshop.html) is ready and could be published once the form is ready. Announcements will also be made via mailing lists.

Action Items:
- ▪ Secretariat to open the call for workshop proposal on 8 Feb.

Fellowship Committee Updates
- Fellowship Committee reached consensus on the submission form and the evaluation criteria with minor changes from last year. The application will be opened from 8 Feb until 8 Mar. The evaluation period will be from 8 - 27 Mar.
- Secretariat updated that the fellowship system is now supported by APNIC system and due to some technical changes required, there might also be a day or two delay in the launch.

- Wilson asked if there is any question regarding the funding required by the fellow and secretariat responded that Q15. asked about the estimated budget. Wilson suggested to ask the exact amount that they required if only 50% or 100% or hotel only to maximize flexibility.

Action Items:
  - Secretariat to update the fellowship application form on the funding question and launch the call when the technical system is ready.

3. **2018 Local Host**

- Secretariat updated that we have received 2 proposals by the deadline 6 Feb of 2018 RFP for local host:
  - Vanuatu Government (Same as 2017 bid)
  - Coordination Center for .RU/.РФ TLD

- Leonid emphasized that the city Vladivostock proposed by the .RU proposal is close to Japan and Korea not Moscow.

Action Items:
- Secretariat to circulate a comparison overview to the MSG.
- Secretariat to invite the representatives to join the 26 Feb meeting remotely for Q&A.

- **AOB**
  - Secretariat confirmed that the F2F meeting on 26 Feb in Ho Chi Minh City will be from 2:00pm – 3:00pm local time. The main agenda will be on 2018 local host selection.

Summary of Actions Items

- Local host to circulate a map with the location of the buildings and the capacity of the rooms clearly indicated for MSG reference and consideration.
- Secretariat to open the call for workshop proposal on 8 Feb.
- Secretariat to update the fellowship application form on the funding question and launch the call when the technical system is ready.
- Secretariat to circulate a comparison overview to the MSG.
- Secretariat to invite the representatives to join the 26 Feb meeting remotely for Q&A.

  The next meeting will be held on 26 Feb (Sun) 2017 at 7:00 - 8:00 (UTC) .