



APrIGF Multi-Stakeholder Steering Group (MSG) Meeting

5 Apr 2017 (Wednesday)

Adobe Connect

04:00 – 05:00 (UTC)

Attendees (22):

MSG Members

Aris Ignacio, Southville International School and Colleges, Phillipines (Academia)

Arun Sukumar, Observer Research Foundation, India (Civil Society) – **Vice Chair**

Babu Ram Aryal, Internet Society Nepal (Civil Society)

Chat Garcia Ramilio, Association for Progressive Communications (Civil Society)

Cheryl Langdon-Orr, At-Large, ICANN (Civil Society)

Gunela Astbrink, ISOC Australia (Civil Society)

Jahangir Hossain, ISOC Dhaka, Bangladesh (Civil Society)

Jianne Soriano, NetMission.Asia, Hong Kong (Civil Society)

Joyce Chen, ICANN APAC Hub (Technical)

Kelvin Wong, ICANN APAC Hub (Technical)

Kenny Huang, TWNIC (Technical)

Maureen Hilyard, At-Large Member of ICANN (Civil Society)

Noelle de Guzman, ISOC APAC Bureau (Civil Society)

Paul Wilson, Asia Pacific Network Information Centre (APNIC) (Technical) – **Chair**

Penghwa Ang, Nanyang Technological University (Academia)

Rajnish Singh, Internet Society APAC Bureau (Technical)

Satish Babu, Computer Society India (Civil Society)

Sherly Haristya, Nanyang Technological University (Academia)

Shibendu Debbarma, Tripura University (Academia)

Shreedeeep Rayamajhi, Rayznews, Nepal (Civil Society)

Non-MSG Members

Connie Chan, APNIC (Technical)

APrIGF Secretariat:

Jennifer Chung, DotAsia Organisation

Local Host of 2016:

Absent

Apologies for absence sent in advance (2):

Hiro Hotta, JPRS (Technical)

Hong Xue, Beijing Normal University (Academia)

Agenda:

1. Agenda Review (Chair)
2. Minutes and Action Items Review (Chair)
3. 2017 preparation
 - Local Host Updates (Pirongrong/Arthit)
 - Program Preparation
 - a. APILP (Kelvin Wong)
 - b. NRI session (MSG volunteers)
 - Fellowship Committee Updates (Aris/Maureen)
4. 2018 Local Host MSG discussion
5. AOB

Proceedings:

1. Minutes and Action Items Review

- Adopted minutes of 22 Mar 2017 MSG meeting

Action Items:

- Adopted minutes of 22 Mar MSG meeting

2. 2017 Preparations

Local Host Updates

- The local host was not available on the call.
- Secretariat shall follow up with the local host on any updates regarding the logistics arrangement and venue confirmation of Option C.

Action Items:

- Secretariat to confirm the logistics arrangement of Option C venue with the local host.

Program Preparation

- a. APILP Program (Updated by Kelvin Wong):
 - **Background** - APriGF Day 0 program which includes yIGF, Fellowship, APILP that are driven by different groups with newcomers as target audiences primarily.
 - **Renaming of Day 0** - With the aim to reduce confusion and enhance coordination among different stakeholders and committees within MSG,

yIGF and the secretariat, it is suggested to rename Day 0 to Prep Day consisting the below structure:

- Morning: yIGF and Fellows program, for youth (yIGF) participants and APriGF Fellows respectively (as discussed in MSG meeting)
 - Afternoon: Capacity Building (APILP) session, for above and all newcomers
- **Subsuming APILP** – To avoid confusion of names, it is suggested that APILP to be subsumed as part of Prep Day capacity building event of APriGF and without being called APILP. Peng Hwa and Kelvin to continue to support this year as consultant and secretariat respectively. In the long-run, it is targeted that the planning and coordination role will be taken up by the MSG and the APriGF secretariat.
 - **Formation of Prep Day Sub-Group** – A Prep-Day sub-group is proposed to coordinate the program and curriculum with the below composition:
 - 1 x yIGF planning rep
 - 1 x Fellowship committee rep
 - 1 x Program committee rep
 - 2 x MSG reps (call for volunteers to be done)
 - 2 x APILP reps
 - APriGF Secretariat Rep (Suggested by Wilson)
 - **Program Structure -**
 - Initial slots to ideally cover basic topics, such as:
 - “Intro to/history of IG”
 - “Internet ecosystem/MSM”
 - “Fundamentals of Addressing/DNS”
 - “Current thematic issues and participation” etc.

====Possible Program Structure for APriGF Prep Day====

Morning	Fellowship/yIGF program (Details TBD)
Afternoon	Capacity building
1300-1315	Intro / Opening lecture (30 minutes)
1330-1430	Slot 1 (Basic topic) (60 minutes)
1430-1445	15 min break
1445-1545	Slot 2 (Basic topic) (60 minutes)
1545-1645	Slot 3 (Basic topic) (60 minutes)
1645-1700	15 min break
1700-1745	Slot 4 (45 minutes)
1745-1830	Slot 5 (45 minutes)

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- **Proposed Timeline** –
 - 5 April: Peng Hwa/Kelvin (APILP) to propose the Prep Day approach to the MSG for adoption.

- Mid April: Planning group formed. Commence planning of Prep Day programme, and coordinate on selection of tutorials from available workshop proposals or suggest suitable introductory tutorials.
- End May: Confirm tutorials and speakers. Publish draft Prep Day program.

Discussion:

- **Naming** - Singh reconfirmed if the APILP name will be retired and it is affirmative. Ang added that APILP has held other events before co-locating with APriGF, yet since then there is no other events held so the name could be retired.
- **Volunteers** – Singh volunteered to join the Prep Day subgroup.
- **Agenda** - Ramilio asked if simultaneous slots/two topics at the same time will be considered. Wong and Ang replied that considering the number of participants not very high and limited speakers, there is concern on diverting the attendance too much. Wilson mentioned there might be tutorials or materials submitted by the community through open call for workshop which could be looked at and decided by the subgroup.
- **Content** - Ramilio suggested to cover topics around SDGs or topics that are overarching or framing Singh echoed on the topics on offer versus people’s interest. Flexibility is assured by Ang to add modules.
- **Attendance** – Singh questioned about the attendance and participation since Prep Day may add expenses to general participants with a day earlier on arrival.

Action Items:

- Wong/Secretariat to follow up on the sub-group formation and coordinate on the planning process.
- b. NRI session (updated by Jennifer Chung)
- Chung reminded that the NRI session in Taipei 2016 was held to fill a slot of last minute cancellation of a workshop. Positive responses from participants and feedback that it was a useful session to continue to have in the program. Hotta raised on the list to continue the NRI session in the APriGF agenda. Therefore secretariat seek the approval of MSG to continue the session with a specific organizing committee.
 - Ramilio suggested to develop an agenda that not just consists of updates.
 - Wilson agreed the suggestion to keep NRI session as an integrated session of the APriGF program and to be determined by the Program Committee incorporating the schedule.
 - Volunteers for the NRI session sub-committee – Rajnesh Singh, Maureen Hilyard, Chat Garcia Ramilio, Arun Sukumar, Babu Ram Aryal.

Action Items:

- Secretariat to coordinate with the NRI session sub-committee on the agenda development.

Fellowship Committee Updates

- Hilyard updated that the fellowship committee discussed about the level of support for each fellow and the secretariat is working on the final list of selected fellows:
 - \$47500 total for budget, \$7500 from APNIC for women only and remaining from local host
 - Support twin sharing room to accommodate more fellows
 - Estimate shall be able to support at least 40 fellows
 - Finalized list will be ready this week at least 40 fellows
 - Fellows will be covered to arrive on 25 July and depart on 30 July.

3. 2018 Local Host Discussion

- Singh suggested to get further updates from Vanuatu on the finance and budgeting of 2018 meeting. Wilson agreed and suggested a poll shall be created in parallel for a week.

Action Items:

- Secretariat to give a deadline for Vanuatu to response on the funding issues.
- Secretariat to create the poll for 2018 local host selection.

- **AOB**
 - None.

Summary of Actions Items

- Adopted the minutes of 22 Mar 2017 meeting
- Secretariat to confirm the logistics arrangement of Option C venue with the local host.
- Wong/Secretariat to follow up on the sub-group formation and coordinate on the planning process.
- Secretariat to coordinate with the NRI session sub-committee on the agenda development.
- Secretariat to give a deadline for Vanuatu to response on the funding issues.
- Secretariat to create the poll for 2018 local host selection.

The next meeting will be held on 19 Apr (Wed) 2017 at 4:00 - 5:00 (UTC).