

**APrIGF Program Committee Meeting**

**10 May 2013 (Fri)**

04:00 – 05:30 a.m. (UTC)

Teleconference Call

**Attendees(10):**

TH Shee, Taiwan

Cheryl Langdon Orr, Australia

Adam Peake, GLOCOM

Pablo Hinojosa, APNIC

Sylvia Cadena, ISIF

Kuo Wei Wu, Taiwan

Shreedeep Rayamajhi, Nepal

Asif Kabani, Pakistan

Keith Davidson, Internet NZ

PengHwa Ang, Singapore Internet Research Centre

**Local Host & Secretariat(4):**

YJ Park, KIGA

Bo-young Kim, Scretariat of KIGA

Ji-young Lee, KISA

**APrIGF Secretariat(1):**

Edmon Chung, DotAsia Organisation

Yannis Li, DotAsia Organisation

**Apologies(3):**

Paul Wilson, APNIC

Kenny Huang, TWNIC

Rajnesh Singh, ISOC

**Agenda:**

1. Review of Minutes and Follow up items of last meeting

2. Call For Workshops

3. MSG Operating Principles

4. Updates from Local Host and Secretariat

5. National/Regional IGF Session Propoal

6. A.O.B

**Proceedings:**

1. Review of Minutes and Follow up items of last meeting

* Document of RFP has been uploaded onto the website
* The revised Operating Principles (OP) of Multi-Stakeholder Steering Group (MSG) has been revised accordingly
* The main APrIGF website (www.aprigf.asia) is ready
* Paul has sent out a revised version of Letter of invitation to the PC
* National/Regional Session in IGF Bali proposal was submitted to the global IGF relevant parties for consideration

2. Call For Workshops

* 4 proposals received at the moment
* **Action:**
* Further outreach by the secretariat
* Invite the those from Asia that submitted proposals to global IGF. To ensure the privacy, Adam call for PC to send a list of Asia Pacific Proposals to the PC and the contact only to the secretariat
* Adam asked if there is any Partnership Outreach Mechanism to allow the proposals organizers look for cooperation. PengHwa clarified that in the past the program is developed mainly by the Program Committee. Yannis suggested to ask people to outreach for partners through the discuss@aprigf.aisa mailing lists. Cheryl suggested putting it to the item that has to be addressed.
* Themes & Local Workshops from KIGA
* KIGA is discussing about 6 workshops
* Kuo-wei asked if the theme is confirmed on Big Data. Adam confirmed that the main theme is not decided as comments are collecting until deadline of May 18.
* The program will be based on the proposed schedule of local host and see how it integrates with the other proposals received.
* **Actions:**Secretariat and the local host to send out the proposals received so far to the list and we can combine what we have

3. MSG Operating Principles

* The draft is finalized with the previous discussed edits and has been circulated to the PC. Penghwa raised a grammatical error and he will further send in to the mailing list for editorial change.
* **Actions:**To call for adoption on the MSG OP, a consensus call will be made in the PC mailing lists for 3 days by the secretariat. If no negative comments, the document will be adopted.

4. Update from Local Host and Secretariat

* The invitations and sponsors package need to be approved by KIGA meeting which is held in late May. Some formal procedure needed before sending out the invitations.
* Website is under construction and hopefully will be launch next week
* Adam suggested that YJ shall ensure to talk to Peter, the Chair of Asia Pacific GAC members group about the fellowship invitations
* Logistics:
KISA plan to arrange shuttle buses for Sheraton Hotel. Lunch will be provided at the cafeteria.

5. National/Regional IGF Session Proposal

* The text has been circulated on the PC list.
* Cheryl was invited to join the Regional Coordinating Group
* The PC suggested to make the proposal out during the Open Consultation MAG meeting during May 21st instead of just within the MAG meeting.
* Penghwa commented that the session shall include mainly regional coordinators instead of national level to avoid too much of reporting and allow more time for discussion. Adam commented that it’s important to have the national/sub-regional coordinators to participate in the discussion as well while the session shall be more focus on outcome.

The current proposal from APrIGF to the MAG:
There should be a session in Bali to allow national/regional IGFs to

share and discuss information about the outcomes of their meetings.

We suggest that the coordinators of each national/regional activity

are invited to join a coordinating group, which will work with the MAG

and IGF Secretariat to arrange the session.

The coordinating group should prepare a standard reporting format.

Reports of each national/regional activity should be prepared in

advance of the session and made available on the IGF website. The

coordinating group will produce an initial analysis of the

regional/national IGFs reports submitted. The analysis will be an

input for the dialogue.  Each report can be briefly introduced during

a "reporting-in" part of the session.

We emphasize that the main purpose of the session should be to allow

discussion between the respective national/regional activities.

Reporting-in from the national/regional IGFs should be kept to a

minimum. Discussion should seek to identify the commonality of views

across the different regions/countries, and at the same time identify

the unique elements that arise from each process.

Based on the input reports, initial analysis and discussion, an

outcome report identifying areas of commonality and difference should

be prepared by the coordinating group as an output of the session. The

outcome report will go beyond identification/comparison to provide a

more substantive analysis; for example on common challenges faced,

different/local interpretations of same topics, etc.

Session features:  a substantive session that focuses on dialogue not

reporting.  Written reports, to a pre-agreed format, required from

each process must be submitted before the Bali IGF.  Brief

reporting-in from each national/regional activity important.  Session

outcome report to be prepared.

* Adam will finalized the proposal and send it to the MAG before May 18
* Keith commented that the national/regional IGFs session discussion about structure and logistics of themselves may better be remained as a private session while the main session shall be more about sharing good outcome and models.

6. A.O.B

* None

The next meeting is scheduled to be on 24th May (Fri) 04:00-05:30am (UTC).